

## Corporate Policy & Resources Committee Work Plan

### Purpose:

This report provides a summary of reports that are due on the Forward Plan over the next 12 months for the Corporate Policy & Resources Committee.

### Recommendation:

1. That members note the schedule of reports.

Date	Title	Lead Officer	Purpose of the report
14/12/2017	Review Disciplinary Rules Procedure	Emma Redwood	To review and update the Disciplinary Rules Procedure for the council
	Review of Flexi-Time Policy	Emma Redwood	To review the council's Flexi-Time policy and update accordingly
	Review the Relocation Policy	Emma Redwood	To review the Council's Relocation Policy
	Write Offs	Alison McCulloch	To write off any Council Tax, Business Rates, Housing Benefit Overpayments and Sundry Debtor accounts that are irrecoverable and over £1500
	Local Council Tax Support Scheme 2018/19	Alison McCulloch	To determine the local council tax support scheme for 2018/19
	Decision on Future Delivery of Garden Waste	Ady Selby	To make a decision regarding the future delivery of the garden waste service, following consultation.
	Managed Workspace: Revised Proposal	Joanna Walker	Seeks member support for a revised proposal for managed workspace on an alternative site in Saxilby.
	Wellbeing Service Procurement Report	Michelle Howard	<p>A report to Prosperous Communities Committee on 5th December 2017 will provide a further update ahead of contract award and (subject to a successful bid outcome) and will seek approval of a recommendation to enter into a partnership agreement (sub-contract) with ELDC. It is proposed that the recommendation will propose that delegation be granted to the Director of Resources to enter into this agreement, subject to robust due diligence and legal support and also approval from WLDC's Policy &amp; Resources Committee.</p> <p>A report to Policy &amp; Resources Committee on 14th December 2017 will provide details and assurance in respect of the financial position, resource implications, risk management, and contract management implications. This will report will seek approval of a recommendation to enter into the partnership agreement with ELDC. It is proposed that the recommendation will propose that delegation be granted to the Director of Resources to enter into this agreement, subject to robust due diligence and legal support.</p> <p>extract from mins of mtg 21/3/17: -</p> <p>(c) a report on the final arrangements be submitted to the Prosperous Communities Committee for approval prior to implementation;</p> <p>(e) an update report be submitted to Prosperous Communities Committee at the end of the PQQ phase and at key milestones thereafter, agreed in consultation with the chairman of the Prosperous Communities Committee; and</p> <p>(f) Subject to being shortlisted, following the outline solution stage, a further report be submitted to the Prosperous Communities Committee in July 2017 for approval to progress formally to the competitive dialogue stage.</p> <p>Extract from mins of meeting 18/7/17:</p> <p>if the bid is successful, Officers be requested to bring a further detailed report for approval by Prosperous Communities Committee, before accepting a contract.</p>
11/01/2018	Leisure Contract Procurement	Karen Whitfield	To update Members on the conclusion of the leisure contract procurement exercise and to approve the preferred contractor

	The Customer First Programme	Mark Sturgess	To set out the new procedures
08/02/2018	p and d period 3	Mark Sturgess	to present p and d position as at end of q3
	Period 3 Budget and Treasury Monitoring	Tracey Bircumshaw	To update members on forecast out-turn position and request approval for new budgets or approval to spend capital
	Medium Term Financial Strategy 2018/19 to 2022/23	Tracey Bircumshaw	To approve the Medium Term Financial Strategy and the 2018/19 Revenue and Capital Budget and Treasury Management Strategy
10/05/2018	p and d - period 4	Mark Sturgess	to present the year end position for p and d
14/06/2018	Period 4 Budget and Treasury Monitoring	Tracey Bircumshaw	To update members on forecast out-turn and to gain approval of new budgets and capital expenditure
Grand Total			